



**SPORTS AUTHORITY OF INDIA
(PERSONNEL DIVISION)**

East Gate No. 10,
J N Stadium Complex,
Lodhi Road, CGO Complex,
New Delhi – 110003.

SAI/Pers./Gen. Circular & Orders/2022/589

Date: 04.12.2023


CIRCULAR

As aware Sexual Harassment Act 2013 was notified on 9th December, 2013 to provide a safe and secure environment to women at work place. It has been decided by MoCWD that to commemorate 10 years of notification of SH Act 2013, the week in the run up to 9th December 2023 be observed as “Sexual Harassment at Work-Place Prevention Week” to sensitize all stakeholders and to ensure compliance of provisions of the Act in letter and spirit.

All SAI offices are required to observe “Sexual Harassment of Women at work place prevention week” from 4th December to 8th December 2023, organizing but not limited to the activities following: -

1. Review of ICCs at all SAI offices - Revamping/Reconstituting as per the need.
2. Review/ Disposing off the pending of cases. Review of action taken by the ICCs redressal mechanism and timelines
3. Conducting workshops for sensitizing ICC /stakeholders- mechanism for reporting and redressal
4. Workshop for sensitizing all stakeholders. Holding debate and discussing case studies (with anonymity)
5. Display of standard publicity material at all prominent location including name & numbers of the ICC members.
6. Wrap up by Head of offices on 8th December

All efforts be made to review implementation of Sexual Harassment Act in the workplace and ensure submission of action taken report by 10th December 2023 with photographs.


(Dr S C Yadav)
Deputy Director (Pers.)

To

1. CVO, SAI, HO
2. DDG, SAI HO/ Principal, LNCPE/Sr ED, Lucknow
3. Heads of Institution/ Regional Centers
4. All Divisional Heads in SAI Head office
5. All Stadia Administrator
6. DDO, HO
7. DD to DG, SAI
8. AD to Secretary, SAI
9. Official language Division- for Hindi version